

Digitisation toolkit Distributed collection

What is Queensland memory's distributed collection?

The distributed collection is a network of Queensland's cultural groups, organisations and institutions that hold a wide range of unique heritage collections, including:

- Photographs
- Objects
- Manuscripts (letters, diaries, journals)
- · Maps and plans
- Publications
- · Oral histories, audio, audio-visual
- Unique books about the community.

Who is part of the distributed collection?

Any group or organisation that holds Queensland cultural heritage material is part of the distributed collection of Queensland memory. It includes the following:

- 319 public libraries
- 23 Indigenous Knowledge Centres
- 200+ historical societies and community museums
- 80+ regional galleries
- · Schools and universities throughout Queensland
- Community spaces
- Private collections, homes and businesses.

Why digitise materials in the distributed collection?

Digitisation is at the heart of a collaborative distributed collection network because it allows materials to be made available online at any time, from any location. This makes the truly unique heritage that belongs to the people of Queensland, accessible for all.

State Library of Queensland encourages communities to connect and share this unique heritage through digitisation as it:

- Makes your collections discoverable and accessible throughout the world
- Preserves your collections for future generations, especially when digitising using best practices and standards

 Creates and maintains the distributed collection network of Queensland's heritage, particularly by making your collection discoverable and accessible.

State Library continues to digitise many of its collections. Knowing its importance to keeping Queensland heritage strong, we also provide toolkits, help and training to empower others to do the same.

How to participate in the network of the distributed collection

To participate in the network of the distributed collections, you can:

- Make your collections accessible through social media and other platforms (e.g. Facebook, Twitter, Historypin, Flickr)
- Use online tools to allow people to 'highlight' your collections and find out about what you have to offer to the community
- Link your content to other collections and provide rich research opportunities
- Subscribe to State Library's Queensland Memory enewsletter to share information about your collections

Useful websites

- Distributed collection www.slq.qld.gov.au/about-us/projects-andpartnerships/distributed-collection-of-queensland-memory
- SLQ Capture Standards www.slq.qld.gov.au/aboutus/corporate/policies/protocolsand-standards







