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| **SAFE OPERATING PROCEDURE****NAIL GUN** |
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| **DO NOT** use this machine unless you have completed the induction and a supervisor has given you permission |
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| Safety glasses must be worn at all times in work areas. | Hair Protection circleLong and loose hair must be contained or restrained. |
| Foot Protection circleAppropriate protective footwear with uppers must be worn. | ApronCoveralls, protective clothing or a workshop apron is encouraged. |
| **Prohibition circleProhibition circle**Rings and jewellery must not be worn. | Hearing protection will be required when operating this machinery.Hearing Protection circle |

### **PRE-OPERATIONAL SAFETY CHECKS**

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2. **Ensure an appropriate exclusion zone when nailing.**
3. **Ensure the actuation muzzle is serviceable and in place.**
4. **Be aware of all departmental safety alerts for this equipment.**
5. **Be aware (and very familiar with) the type of nail gun.**
6. **Faulty equipment must not be used. Immediately report suspect equipment.**

#### OPERATIONAL SAFETY CHECKS

1. **Never attempt to operate this power tool if you are an inexperienced worker, without proper training.**
2. **The nail gun user and everyone working within the vicinity should be wearing safety glasses, protective footwear, and hearing protection.**
3. **Be aware of others that may be working nearby.**
4. **Keep your finger off the trigger when not firing nails. The centre of gravity at the trigger makes it easy to accidentally fire the nail gun.**
5. **Never use a nail gun with a missing push lever and muzzle safety spring (or safety yoke).**
6. **Be careful to always keep your hands and feet away from the muzzle of the nail gun.**
7. **Never use any part of your body to support the wood you are nailing.**
8. **Never rest the nail gun against any body part, or try to climb a ladder with the nail gun cradled against your body. Never point a nail gun at anyone.**
9. **Never use bottled gas to power air-powered nail guns.**
10. **Always disconnect the nail gun from its air or electrical power source before transporting, reloading or trying to free a jammed nail.**
11. **Never leave the nail gun unattended.**

#### HOUSEKEEPING

1. **Return this tool to the appropriate storage cupboard.**
2. **Leave the work area in a safe, clean and tidy condition.**
3. **Maintain correct operation of the actuation mechanism.**

**POTENTIAL HAZARDS**

* + **Moving, sharp projectiles ◼ Pinch and squash ◼ Noise**
	+ **Compressed air ◼ Eye injuries ◼ Slip and trip**
	+ **Flammable gases (some models only)**

This SOP does not necessarily cover all possible hazards associated with the tool and should be used in conjunction with other references. It is designed to be used as an adjunct to teaching Safety Procedures and to act as a reminder to users prior to tool use.

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